

Board of Trustees (CY 2006)

<u>Mission Statement:</u>	Objectives (What are the broad categories that help define your mission statement?)	Outcome(s) (How will you measure each objective? Be sure to establish a measurable goal)	Summary of Assessment Data (What did the data show against your desired goal?)	Application of Data (How will you use this data?)
<p>The Board of Trustees is charged with the oversight of the general affairs of the College and manages them in conformity with the laws under which the same is incorporated, all within the provision of the Bylaws.</p>	<p>1. The Board of Trustees will meet quarterly.</p>	<p>1. Members of the Board of Trustees will attend 75% of the scheduled meetings.</p>	<p>For the 2005/06 year, 18 of 20 Trustees met this objective (does not include the College President or a trustee who resigned mid-year).</p>	<p>To determine their effectiveness, commitment, and for use to consider re-nomination.</p>
	<p>2. The Board of Trustees will generally direct the business of the College.</p>	<p>2. The business of the College will be directed by individual Board committees, by the president of the College, and the members of the President's Cabinet.</p>	<p>Each board committee met to conduct business and submitted minutes of its meetings to the Board of Trustees.</p>	<p>Advances of the college, new programs, balanced budget, Committee for Institutional Effectiveness and Planning.</p> <p>The trustees voted to create a new standing board committee (Enrollment Management) signaling a shift in strategy.</p> <p>Additionally, the trustees voted to move forward with the renovation of Esbshade Hall, and informally encouraged the administration to devote attention to the issue of diversity.</p>
	<p>3. The Board of Trustees will direct the investments and care of College funds and property.</p>	<p>3. At the direction of the Finance Committee, Ambassador Advisors LLC oversees the investment portfolio of the College and reports quarterly to the Finance Committee. The chair of the committee serves as the treasurer for the Board of Trustees.</p> <p>The Building Committee of the Board will oversee the upkeep and acquisition of College property.</p>	<p>The Finance Committee met quarterly to review fiscal reports and financial statements. The committee is chaired by the treasurer of the board.</p> <p>The Building Committee met quarterly and recommended to the trustees to move forward with the renovation of Esbshade Hall.</p>	<p>The Finance Committee will continue to monitor the financial health of the college.</p>
	<p>4. The Board of Trustees will elect individuals to the Corporation.</p>	<p>4. Prospective corporation members will be interviewed by the Membership Committee of the Board. Names of approved individuals will be submitted to the Board of Trustees for Corporation membership.</p>	<p>The committee met three times and interviewed five individuals who were recommended for membership and approved by the Board of Trustees.</p>	<p>Engage new members in board committees as they are willing and able.</p>
	<p>5. The Board of Trustees will approve the operating budget and employee</p>	<p>5. The People Development Committee of the Board will review employee salaries each year with the goal of reaching an</p>	<p>The People Development Committee did not review salaries this year.</p>	<p>A three percent salary increase was given to nearly all fulltime employees.</p>

	salaries.	equitable salary scale. The Advancement Committee of the Board will review and approve the annual budget, including employee salaries, as presented by the President.	The The Finance Committee approved the annual budget on May 23, 2006.	
	6. The Board of Trustees will approve College policies.	6. College policies will be approved by the President's Cabinet and the appropriate Board Committees and will be filed in the College Policy Manual housed in the President's Office.	The Cabinet meets a minimum of twice a month to conduct business and makes recommendations as needed to the board committees. The College Policy Manual is maintained in the President's Office.	This process is working satisfactorily and will continue.
	7. Self Assessment	7. A board self assessment will be completed biannually in November in preparation for discussion at the biannual retreat in February.	A self assessment questionnaire was completed in November 2006. Results of the questionnaire have been compiled for discussion at the February 2007 trustee retreat.	Necessary adjustments will be made as indicated by the board discussion of these results.