PhD in LEADERSHIP

CAPITAL SEMINARY AND GRADUATE SCHOOL
A division of LANCASTER BIBLE COLLEGE
Get the education you need
to further prepare and equip yourself as a leader, educator, and administrator. Capital Seminary and Graduate School’s Doctor of Philosophy in Leadership degree is cohort-based and has alternative delivery methods. Students learn from expert faculty and international ministry leaders. Read on to get the specifics and discover if Capital’s PhD in Leadership is right for you.

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lbc.edu/phd
DOCTOR OF PHILOSOPHY IN LEADERSHIP

The Doctor of Philosophy in Leadership (PhD in Leadership) is the highest academic degree offered in the theory and practice of leadership. The PhD in Leadership offers an alternative delivery, cohort-based system of study to those students actively engaged in leadership roles in a wide-range of career contexts and who are unable due to life demands to enter a traditional residency program.

The PhD in Leadership is a research-based, terminal degree designed to develop research, leadership, managerial, and educational competencies. The PhD in Leadership further equips candidates for leadership, management, administrative, and faculty roles in churches, mission organizations, faith-based organizations, non-profit organizations, and institutions of higher education. Experienced ministry leaders join a cohort of peers who, together, progress through a prescribed sequence of seminars, develop sustainable habits of scholarly inquiry, and learn to function in a cooperative learning environment.

PURPOSE

The purpose of the PhD in Leadership is to further prepare and equip demonstrated leaders who show exceptional academic promise in the areas of research, teaching, leadership, or management.
LEADERSHIP PHILOSOPHY

The program is built upon an analytical framework that understands organizations to be dynamic and developmental in nature. The program promotes a balanced model of leadership that recognizes the importance of biblical values, inspiring vision, godly virtues, and attention to the details of venture management.

EDUCATIONAL PHILOSOPHY

The PhD in Leadership is built on an applied theory/theology model of leadership study that integrates a biblical worldview with study of the fields of leadership, education, and the social sciences. Since leadership, education, and the social sciences are connected fields of study rooted in a common theory-base, this program enables students to acquire a breadth of knowledge across these disciplines and gain the skills needed to conduct doctoral level research. The following statements express the educational philosophy of this program.

• We believe the Bible provides the philosophical and practical foundations for leadership in any context—therefore, classroom content and scriptural principles are integrated and applied, in every seminar, to professional practice in all contexts including the Church and society.

• We believe that the character of the leader is crucial for impacting leadership practice—therefore, seminars will seek not only to educate the mind, but to nurture the development of biblical character qualities in our students.

• We believe that a doctoral level curriculum should provide a balance between rigorous attention to contemporary scholarship and a focus on the application of that scholarship to professional practice—therefore, seminar content will facilitate a knowledge of and reflection on social science research and theology with the application of learning to the practice of leadership.

• We believe the mentoring process is the most effective means to equip people for the task of doctoral level research—therefore, each student will have a personal relationship with an assigned faculty advisor, who will guide the academic research process from matriculation to graduation.

• We believe adult learners, particularly at the doctoral level, benefit most from participation in a learning community rather than through an individualized academic experience—therefore, doctoral students are encouraged to abandon any competitive habits accumulated during previous years of formal schooling. The research seminar will engage the doctoral student in the giving and receiving of ideas, information, sources, and materials in the context of a community of scholarship. This sort of exchange includes sharing foundational research and advanced research manuscripts with other students for analysis and evaluation. Doctoral students will be expected to ground their research in significant and pertinent literature and to share ideas and resources with their colleagues.

• We believe in life-long education—therefore, seminars will emphasize critical thinking and research skills for maintaining continuing education and development beyond a formal degree program.
CORE COMPETENCIES

SERVANT LEADER
As a result of completing the PhD in Leadership program, the student will gain the ability to think and execute skillfully as a servant leader. This core competency focuses on the acquisition of the essential knowledge, heart-level commitments, and skills needed to carry out the servant leadership model. Using both a biblical perspective of servant leadership and a values-based model of servant leadership promoted in leadership literature, this core competency serves as the fundamental distinctive of this program. Servant leaders are driven by a foundational commitment to personal integrity and to the worth and dignity of the follower.

LEADER TEACHER
As a result of completing the PhD in Leadership program, the student will gain the ability to think and execute skillfully as a leader-teacher. This core competency focuses on the acquisition of indispensable knowledge and rational skills necessary in comprehending human development processes, learning theory, and the teaching-learning process. Students gain an understanding of the relationship between learning and teaching theory as well as organizational leadership and development. Students explore appropriate teaching modes based on an examination of human development and learning that are applicable to leadership contexts.

ORGANIZATIONAL LEADER
As a result of completing the PhD in Leadership program, the student will gain the ability to think and execute skillfully as an organizational leader. This core competency focuses on the acquisition of comprehensive knowledge of major leadership theories and related practice. Based on this knowledge, students identify leadership practices appropriate to a church, faith-based organization, non-profit organization, business, or an institution of Christian higher education. Current research in and theories of interpersonal and public communication, leadership, motivation, and group dynamics are examined with a view to the improvement of leadership praxis.

CHANGE AGENT
As a result of completing the PhD in Leadership program, the student will gain the ability to think and execute skillfully as an organizational change agent. This core competency focuses on the essential knowledge, theory-base, and skills needed to function as an agent of change within a church, mission organization, faith-based organization, non-profit organization, or an institution of higher education. This competency promotes an understanding of organizational dynamics, management, and change processes including: coordination, administration, and management processes; the role of power, politics, and conflict in organizational development; and the place of strategic planning in the organizational advancement.

RESEARCHER-SCHOLAR
As a result of completing the PhD in Leadership program, the student will gain the ability to think and execute skillfully as a researcher-scholar. This core competency focuses on the development of research skills necessary in the completion of a research doctoral degree. This is accomplished through four primary means.

- Foundational Literature Review: Upon admission to the PhD in Leadership program, participants will be required to read (or review if read previously) a significant literature base before the end of the first year of study. The foundational literature requirement enables students to share a common knowledge base.
- Research Course Sequence: This core competency focuses on the acquisition of the skills required to conducting doctoral level research. Skill development includes identification of the research problem, conducting a literature review, designing of research approach, collecting data, data analysis, and writing of the dissertation. This core competency includes the development of analytical and critical thinking skills necessary to evaluate and interpret research findings. This competency culminates with the writing of the dissertation.
- Mentored Research: All students are assigned a scholar-mentor who will assist them in gaining the skill of research. The mentor will supervise the student’s research and serve as the chair of the student’s dissertation committee.
- Dissertation: Each candidate for the PhD in Leadership must complete a dissertation based on the candidate’s own systematic inquiry into an area of advanced research in leadership. The dissertation is intended to demonstrate competency in research design, methodology, and the ability to think critically. The dissertation allows the student an opportunity to make a substantive contribution to the literature base in the field of leadership and church ministry.
PROGRAM DESIGN

DESIGNED FOR “LIFE-ENGAGED” LEARNERS

“Life-engaged” learners are students who are actively engaged in family, church, and professional life while participating in the doctoral program. While the program is intensive in nature, the time required on campus will not necessitate relocation or require students to leave their current leadership context. This is accomplished through an internet enhanced delivery model. Students are physically on campus for six days, two times per year—in October and March. Between these sessions, students are involved in an internet enhanced learning environment where interactions and assignments occur online.

A COHORT COMMUNITY OF LEARNERS

The PhD in Leadership is a cohort-based program. Students will enter the program with a group of 10 to 14 other students. This cohort follows a prescribed sequence of courses together. Because cohort learning involves a group of students who start and finish their degree together, students experience a number of educational advantages. Cohort learning, combined in a blended manner with both face-to-face and internet-enhanced learning, offers one of the most effective learning opportunities available to the doctoral student. Genuine, rich, and deep relationships will be developed through the course of the program as students support and serve each other in the quest for knowledge. As part of a cohort group, doctoral level students will be expected to ground their research in significant and pertinent literature and to share resources with their colleagues in preparation for on site seminars.

INTERNET ENHANCED LEARNING

This program combines faculty-mediated online interaction with face-to-face seminar participation. This model enables students to benefit from a range of educational delivery systems while maintaining the highest standards of academic quality. Students participate in online discussions and other learning activities led by both the professor and fellow students. On campus interactions involve open dialogue in face-to-face seminar sessions led by nationally renowned and published faculty members.

Using a mediated learning model described above, each course has three learning components.

- **Pre-Seminar Component**: During the six and a half weeks prior to each seminar, students complete readings and other pre-seminar assignments. During this component of the course, students are required to participate at least three hours each week in online discussions led by the professor.

- **Face-to-Face Component**: Seminars will be conducted at the Lancaster site or at an approved extension site using an accelerated format. Each seminar will consist of 24 hours of face-to-face seminar instruction. Research seminars will engage students in critical reflection with the seminar content.

- **Post-Seminar Component**: During the six weeks following the face-to-face component of the seminar, students complete post-seminar readings and research. Students will also participate three hours each week in online discussions led by students in the cohort.

PROGRAM TUITION AND FEES

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
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<tbody>
<tr>
<td>Non-refundable program deposit (due at acceptance)</td>
<td>$2,000</td>
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<tr>
<td>All inclusive program fee (includes tuition and all fees)</td>
<td>$35,770</td>
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<tr>
<td>TOTAL 2017-18 PROGRAM*</td>
<td>$37,700</td>
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</tbody>
</table>

*Actual program costs are established at time of program admission and are guaranteed for the program duration. Continuation fees are not included in the cost.

The program tuition and fees includes academic fees and tuition charges. **Tuition will not rise during the duration of your program.** Additional expenses not included are books, software purchased by the student, housing, meals, travel, transcript fees, dissertation binding expense, and continuation fees. Students may elect a payment plan.

- **Payment for program in full, prior to start of program (5% discount)**
- **Payments by Term**: Payments are due two weeks prior to the start of each term.
- **Payments by Month**: Duration of payment plan is based on length of program. Final payment is due the month of expected graduation. First payment is due the month prior to the start of your first class, remaining payments are due 5th or 20th of each month, you select the date.

A deposit of $2,000 is due upon acceptance into the program. The deposit is non-refundable and serves to hold the student’s seat in this limited enrollment program.

Financial Aid

Financing a college education can be overwhelming. Our Financial Aid Office is here to help. Together, we’ll sort through the many sources of funding to find the right ones for you. Call 717.560.8254 or visit bible.edu/financialaid to learn more about several financial aid options.
SCHEDULE AND REQUIREMENTS

SCHEDULE

Seminars begin September 1. The following is a generic seminar schedule. Specific on-campus meeting dates will be announced four months prior to the beginning of the first seminar.

<table>
<thead>
<tr>
<th></th>
<th>Online Mediated Learning (6.5 Wks)</th>
<th>On-Campus Seminars (24 face to face hours per seminar, two seminars per session)</th>
<th>Online Mediated Learning (6.5 Wks)</th>
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<tbody>
<tr>
<td>YEAR 1</td>
<td>Sept 1–Oct 15</td>
<td><strong>October Seminars</strong> (one week on campus)</td>
<td>Oct 25–Dec 10</td>
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<tr>
<td></td>
<td></td>
<td>LSP 901 Empirical Research I: Critical Inquiry and Research Design (4)</td>
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<td></td>
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<td>LSP 902 Biblical and Theological Foundations of Leadership (4)</td>
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<td></td>
<td>December 11–January 31</td>
<td>Break</td>
<td></td>
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<tr>
<td></td>
<td>Feb 1–Mar 7</td>
<td><strong>March Seminars</strong> (one week on campus)</td>
<td>Mar 20–May 5</td>
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<td></td>
<td></td>
<td>LSP 903 Character and Ethics in Leadership (4)</td>
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<td></td>
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<td>LSP 904 Personality and Developmental Theory (4)</td>
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<td></td>
<td>May 6–Aug 31</td>
<td>Break</td>
<td></td>
</tr>
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<td>YEAR 2</td>
<td>Sept 1–Oct 15</td>
<td><strong>October Seminars</strong> (one week on campus)</td>
<td>Oct 25–Dec 10</td>
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<td></td>
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<td>LSP 905 Teaching and Learning: Theory and Practice (4)</td>
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<td>LSP 906 Leadership and Management Theory (4)</td>
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<td></td>
<td>December 11–January 31</td>
<td>Break</td>
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<td></td>
<td>Feb 1–Mar 7</td>
<td><strong>March Seminars</strong> (one week on campus)</td>
<td>Mar 20–May 5</td>
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<td>LSP 907 Team Dynamics (4)</td>
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<td>LSP 908 Empirical Research II: Research Problem and Lit. Review (4)</td>
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<td></td>
<td>May 6–Aug 31</td>
<td>Break</td>
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<tr>
<td>YEAR 3</td>
<td>Sept 1–Oct 15</td>
<td><strong>October Seminars</strong> (one week on campus)</td>
<td>Oct 25–Dec 10</td>
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<td></td>
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<td>LSP 909 Organizational Theory and Development (4)</td>
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<td>LSP 910 Change, Power, and Conflict Resolution (4)</td>
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<td></td>
<td>December 11–January 31</td>
<td>Break</td>
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<td>LSP 911 Empirical Research III: Prospectus and Instrument Development (4)</td>
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<td>LSP 912 Comprehensive Exams (0)</td>
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LSP 913 Prospectus Defense: Chapters 1–3 (4)
LSP 914 Dissertation Defense (12)

NOTE: All dates are approximate and will vary slightly by calendar year. Defense hearings for prospectus and dissertation are held each term—fall, spring, and summer. Dates for defense hearings will be announced several months in advance. Timing of defense hearings in the program will depend on the individual student’s progress through the program.
REQUIREMENTS

This program requires a minimum of three and one half years of study and will enable the participant to integrate that study into existing ministry responsibilities. Students who enroll in the degree program will complete 60 hours of academic study consisting of 44 credit hours of core competency seminars in leadership and education (11 courses; 4 hours each) plus 16 credit hours of focused, research-related study including comprehensives, Prospectus preparation, and completion of the Dissertation.

Each seminar involves 14 weeks of coursework. This includes 6.5 weeks of online, faculty-mediated learning, plus one week of face-to-face engagement in on-campus seminar work (24 face-to-face hours per seminar), followed by 6.5 more weeks of online student-mediated learning. Online sessions include instruction methods that engage the learner such as case study analysis, discussion, PowerPoint presentations, and interactions with precedent literature. The chart below presents the academic requirements to complete the PhD in Leadership.

COURSE DESCRIPTIONS

LSP 901 Empirical Research I: Critical Inquiry and Research Design
This course explores critical thinking and reflection processes and then applies those concepts to research evaluation and interpretation. Students develop the knowledge, skills, and disposition for critical inquiry and research development, preparation, analysis, interpretation, and evaluation.

LSP 902 Biblical and Theological Foundations of Leadership
This course examines biblical and theological themes that directly impact leadership practice. This course builds a theological and ethical foundation for the practice of leadership. Students learn to think theologically about theories, issues, and concepts drawn from the disciplines of leadership, education, and the social sciences. A framework for integrative thinking is developed.

LSP 903 Character and Ethics in Leadership
This course is an examination of the qualities of a biblical servant leader, essential character qualities for effective leadership, and principles for ethical decision making. This course provides a study of the inherent complex attributes that determine a person’s moral and ethical actions and reactions. Ethical dilemmas will be considered in case study format to aid students in applying ethics to management and leadership decisions.

<table>
<thead>
<tr>
<th>Core Competency</th>
<th>Requirement</th>
<th>Hrs</th>
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<tr>
<td><strong>Servant Leader</strong></td>
<td>• Theological Integration</td>
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<td></td>
<td>• Ethical Decisions</td>
<td></td>
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<tr>
<td></td>
<td>• Character</td>
<td>LSP 902 Biblical and Theological Foundations of Leadership (4)</td>
</tr>
<tr>
<td></td>
<td>• Values-based Leaders</td>
<td>LSP 903 Character and Ethics in Leadership (4)</td>
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<tr>
<td><strong>Leader-Teacher</strong></td>
<td>• Human Development</td>
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<td>• Personality Theory</td>
<td>LSP 904 Personality and Developmental Theory (4)</td>
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<td></td>
<td>• Learning Processes</td>
<td>LSP 905 Teaching and Learning: Theory and Practice (4)</td>
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<td></td>
<td>• Teaching Dynamics</td>
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<tr>
<td><strong>Organizational Leader</strong></td>
<td>• Leadership Theory</td>
<td>LSP 906 Leadership and Management Theory (4)</td>
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<tr>
<td></td>
<td>• Management Theory</td>
<td>LSP 907 Team Dynamics (4)</td>
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<tr>
<td><strong>Change Agent</strong></td>
<td>• Organizational Culture</td>
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<td></td>
<td>• Organizational Process</td>
<td>LSP 909 Organizational Theory and Development (4)</td>
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<td></td>
<td>• Leading Change</td>
<td>LSP 910 Change, Power, and Conflict (4)</td>
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<tr>
<td><strong>Researcher-Scholar</strong></td>
<td>• Research Process</td>
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<tr>
<td></td>
<td>• Research Design</td>
<td>LSP 901 Empirical Research I: Critical Inquiry and Research Design (4)</td>
</tr>
<tr>
<td></td>
<td>• Literature Review</td>
<td>LSP 908 Empirical Research II: Research Problem and Literature Review (4)</td>
</tr>
<tr>
<td></td>
<td>• Data Collection</td>
<td>LSP 911 Empirical Research III: Prospectus and Instrument Development (4)</td>
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<tr>
<td></td>
<td>• Data Analysis</td>
<td>LSP 912 Comprehensive Exams (0)</td>
</tr>
<tr>
<td></td>
<td>• Proposal Development</td>
<td>LSP 913 Prospectus: Chapters 1-3 (4)</td>
</tr>
<tr>
<td></td>
<td>• Dissertation Writing</td>
<td>LSP 914 Dissertation (12)</td>
</tr>
</tbody>
</table>

Total Required Credit Hours 60
LSP 904 Personality and Developmental Theory
This course provides a review of major personality and developmental theories and their potential application to leadership, education, and discipleship. Course content includes an analysis of each theory’s worldview assumptions, scientific worthiness, and potential contribution to leadership and instruction.

LSP 905 Teaching and Learning: Theory and Practice
This course is an examination of major theories of learning and their application to teaching methodology and curriculum design. The course provides an understanding of the role of teaching and learning in the process of leadership practice and leader development. Additionally, this course prepares students for teaching in a Christian higher education context.

LSP 906 Leadership and Management Theory
This course provides a critical examination of historic and contemporary leadership theories, principles, and practices in the light of biblically-based models and criteria for leadership and management. This course also includes an analysis of each theory’s worldview assumptions, scientific worthiness, and potential contribution to leadership and organizational development.

LSP 907 Team Dynamics
This course is a study of group theory and team processes and their application to organizational leadership. Team dynamics, team development, and the role of the team leader are examined.

LSP 908 Empirical Research II: Research Problem and Literature Review
This is the second course in a series of three research methods seminars designed to develop research proficiency necessary for the development and implementation of the research prospectus. In this seminar, students will gain an understanding of the research process including the identification of a research problem, the development of a literature review, and the design of research study. Students produce three dissertation profiles with view to the development of a research prospectus and a literature review.

LSP 909 Organizational Theory and Development
This course provides a review of theoretical approaches to management and the development of organizations. It includes an analysis of each theory’s worldview assumptions, scientific worthiness, and potential contribution to leadership and organizational development. Students gain skills in the analysis of organizational culture, communication processes, and staff training.

LSP 910 Change, Power, and Conflict
This course provides an analysis of the change process, the role of power and authority, and the process of conflict management and resolution.

LSP 911 Empirical Research III: Prospectus and Instrument Development
This course is the final in a three course series designed to develop the research proficiency necessary for the development and implementation of the research prospectus. It provides an overview of survey research and research instrument design. It covers the process of questionnaire design, providing students with an opportunity to create and revise their own questionnaire and critique instruments used in educational and leadership research.

LSP 912 Comprehensive Exams
Comprehensive examinations involve a series of individualized research questions incorporating and expanding upon the findings of doctoral course work. Doctoral students must complete the comprehensive examinations successfully before the prospectus can be approved and dissertation data gathering can begin.

LSP 913 Prospectus: Chapters 1-3
After completing comprehensive exams (one of which is dissertation related), the student develops a prospectus that will present the student’s research questions and strategy. The student’s Dissertation Committee supervises the dissertation writing process including the writing of the prospectus. The student defends the prospectus in an open hearing. The student cannot begin dissertation research until the Dissertation Committee accepts the prospectus.

LSP 914 Dissertation
The student implements the research design submitted and approved in LSP 913 Prospectus Defense: Chapters 1-3. Data are collected and dissertation conclusions developed. The student writes and defends the final dissertation product.

The process of writing the dissertation is not a sudden enterprise, but a progressive investigation of a line of empirical inquiry begun in the research seminars. Students first encounter the empirical research model in the first term during the Critical Inquiry and Research Design course. Through seminar course work, students continue to identify potential research questions.

In the Empirical Research seminars, the student receives formal training in research methodologies. As the student progresses through the sequence of required seminars, each student will develop their study of the literature base related to their intended dissertation topic. In the final Empirical Research seminar, students gain skills in instrument design, data collection, and the selection of statistical techniques. Based on these seminars, the student completes the prospectus described above. Once approved, the student embarks on the dissertation research and writing task.
ADMISSION REQUIREMENTS AND APPLICATION PROCESS

ADMISSION REQUIREMENTS:

1. Applicants must hold an earned and accredited master’s degree in an appropriately related field.

2. Applicant’s transcripts should reflect a background in biblical, theological, and ministry studies at either the bachelor’s or master’s level. Those applicants who have not completed course work in biblical, theological, and ministry studies may be required to take “leveling” work to prepare the applicant for the biblical and theological component of the program.

3. Applicants must provide transcript evidence that they have taken a course in statistics at the undergraduate or graduate level. Applicants lacking this requirement, but otherwise qualified, may enter the program as “Accepted with Deficiencies” (see Application Response below), but this requirement must be completed prior to taking LSP 908, “Empirical Research II.”

4. Applicants must hold a minimum cumulative grade point average of 3.25 in previous master’s level work.

5. Applicants must take the MAT (Miller Analogies Test, www.milleranalogies.com) or GRE (Graduate Record Exam, www.ets.org/gre/general/register) and submit their score as per the application process. The test scores may not be more than five years old at the time of application.

6. Applicants whose first language is not English must attain a minimum test score of 600 on the paper-based TOEFL General Test (250 on the computer-based exam or 1,000 for the Internet-based test) or an equivalent demonstration of the ability to read, write and do academic research in standard English.

7. The student must obtain employer permission to enter the program. An Employer Permission form must be on file as part of the application process.

APPLICATION PROCESS

In order to complete an application to the PhD in Leadership program, the applicant will need to complete the following tasks:

1. Complete the PhD Program Application (include $40 non-refundable application fee, made payable to Lancaster Bible College)

2. Submit additional documents
   - Official transcripts from all degree granting post-secondary schools attended
   - Five confidential reference forms (two academic, two character, one pastor) using the Recommendation for Admissions form for each.
   - Employer Approval Form
   - Applicants must submit with the application a personal testimony of faith in Jesus Christ, describing their personal spiritual journey.

3. Complete Standardized Testing
   - Students must take and submit official test scores for the GRE or MAT.
   - Applicants whose first language is not English must also submit scores for the Test of English as a Foreign Language exam (TOEFL).

4. Create a Personal Vita
   Students must submit a personal vita. This vita should include, in the following order:
   - A brief description of previous academic studies
   - A brief description of rationale and goals for pursuing research doctoral studies
   - A brief description of areas of research in which the student might have interest in exploring during doctoral studies
   - A list of writings the student has had published, if any
   - A detailed description of current occupational responsibilities. The student must identify and explain any leadership tasks in which she is currently engaged
   - A detailed listing of previous ministry and/or experiences indicating the significant tasks and leadership responsibilities, if any

5. Interview, Field Essay and Research Sample
   All students must come to the Lancaster site for an admissions interview. While on campus, students will be asked to write a field essay on a topic
related to leadership. Students will receive a reading list and study guide to aid in preparation for the field essay. Students must bring a laptop computer to use in producing the essay. Students must also submit a graded research paper written at the master’s level.

APPLICATION RESPONSE
Applicants will be notified of the admissions decision within four weeks after all application materials are received. Five decisions are possible.

1. **Full Acceptance**—The student is fully accepted with no deficiencies or leveling requirements.
2. **Accepted with Deficiencies**—The student is accepted into the program with admissions academic deficiencies identified.
3. **Accepted on Review Status**—The student is admitted pending further review. This may be because a part of the student’s application was incomplete (a score for a test was not received in time) or because the applicant did not meet one of the admissions requirements.
4. **Delay**—The student may receive an application delay. This may be due to the program being filled, a change in the student’s life situation, or an event preventing the student from attending the first program session. Delayed status students will not have to reapply to the program but must pay the program down payment fee.
5. **Declined**—The student who is declined will be notified by mail or email. Specific reasons for the decline are not provided.

GRADUATION REQUIREMENTS
In order to graduate with the PhD in Leadership, the student must have fulfilled all of the following:

1. Complete all seminar work with B grade or above in all seminars.
2. Pass the comprehensive exams.
3. Successfully write and defend the dissertation prospectus.
4. Successfully write and defend the dissertation.
5. Submit the dissertation for publication and binding.
6. Fulfill all financial obligations to Lancaster Bible College.
7. Complete the program within the statute of limitations period.
8. Adherence to biblical standards and ethics in living one’s lifestyle.
9. Participate in the graduation and hooding ceremony.
**MISSION STATEMENT:**
Capital Seminary and Graduate School exists to educate Christian men and women to think and live a biblical worldview and to proclaim Christ by serving Him in the Church and society.

**VISION STATEMENT:**
Capital Seminary and Graduate School will be a premier, evangelical, globally-accessible, technologically-advanced, competency-based, multi-campus, strategically-partnered academic institution of biblical higher education.