

JumpStart Program

Dual-Enrollment Program

Undergraduate Studies

SPRING 2018 REGISTRATION



**LANCASTER
BIBLE COLLEGE**

JumpStart Program

Dual-Enrollment Program

Undergraduate Studies

An Opportunity for High School Juniors & Seniors!

Lancaster Bible College is proud to offer you the opportunity to take one tuition-free course each fall and spring of your junior and senior years! That means you can earn up to 12 college credits before you even graduate from high school.

Registration

Registration will start at **8:00 AM on November 13, 2017** for returning JumpStart students, & **8:00 AM on November 20, 2017** for new JumpStart students. The last day to register for a JumpStart course will be December 22, 2017 by 4 PM. Additional information regarding registration is on page 3.

Non-Discrimination Policy

Lancaster Bible College does not discriminate on the basis of race, color, national origin, gender, or disability.

Questions?

If you have any questions or problems regarding registration or course selection, please contact our office:

Registrar's Office Hours

M-F 7:30 AM—5 PM

Contents

- 2 Spring 2018 Dates
- 3 Registration Process
- 3 New Student Orientation
- 4 Spring Course Roster
- 7 Registration FAQs
- 8 Registration Form
- 9 FERPA Notice

Spring 2017 Schedule

| | |
|-------------------------------|---|
| January 8-15 | Online Registration Verification Week |
| January 13 | New Student Arrival |
| January 13-14 | Orientation |
| January 15 | First Day of Classes** |
| January 16 | First Full Day of Classes* |
| October 2017-January 22, 2017 | Add/Drop Period |
| January 23-March 20, 2018 | Withdrawal Period |
| January 15 | Martin Luther King, Jr. Day** (no classes—service day) |
| February 13-15 | Missions Conference** |
| March 10-18 | Spring Break |
| March 30-April 2 | Easter Break |
| May 7-10 | Final Exams |
| May 11 | May Commencement Ceremony |
| May 15 | Summer 2018 Term Begins |

* Classes begin at 7:00 AM.

** Classes resume at 5:00 PM.

Add/Drop Period

Students may add or drop a course, or change sections in a course, by scheduling an appointment with the Registrar’s office. The last day to add or drop a class is **January 22, 2018**.

Withdrawal Period

Students may withdraw from a course by scheduling an appointment with the Registrar’s Office on or after **January 23, 2018**. Students are not permitted to withdraw after **March 20, 2018**.

REGISTRATION PROCESS

Registration Process for CURRENT JumpStart Students

If you have already participated in the JumpStart Program prior to **Spring 2017**, then you are "grandfathered" into the program and are not required to fill out an application nor submit test scores (unless test scores are needed to meet the prerequisite for a course offered). Registration will be the same as it has been in the past for you.

Information, important dates, and downloadable forms can be found on www.lbc.edu/jumpstart.

Registration Process for NEW JumpStart Students

In order to participate in the JumpStart Program, new students will need to fill out a **JumpStart Application**, not just the online registration form. The application will require students to submit high school transcripts as well as scores from the SAT, ACT or PSAT. **This is very important to note due to the dates these tests are offered. To find out more about these tests you can go to www.collegeboard.org.**

After submitting the application online, the student will be notified of their acceptance into the JumpStart program. Information, important dates, and downloadable forms can be found on www.lbc.edu/jumpstart.

New Student Orientation

In order to take classes, you must attend JumpStart Orientation. You only have to attend once while you are a JumpStart student.

The spring semester new student orientation will be held on Monday, January 8, 2018 from 9:30 am—11:30 am.

You will receive information on your class and have your JumpStart questions answered, as well as receive a tour of our campus.

Orientation is mandatory in order to attend class this semester! If for any reason you are unable to make the date, please contact the Registrar's Office at 717-569-7071, extension 5259.

| Num | Sec | Course Title | Cr. | Professor | Day | Time |
|-----|-----|--------------|-----|-----------|-----|------|
|-----|-----|--------------|-----|-----------|-----|------|

Interdepartmental

| | | | | | | |
|---------|--|-----------------------|---|---------|----|---------|
| LBC 101 | | Engaging Faith & Life | 3 | Gregory | TR | 7:30 AM |
|---------|--|-----------------------|---|---------|----|---------|

Bible Department

Bible

| | | | | | | |
|-----------|---|-----------------------------------|---|---------------|-----|----------|
| BIB 103 | | Creation & Covenants: OT I | 3 | Shetter | TR | 12:20 PM |
| BIB 104 | B | Israel's Life & Literature: OT II | 3 | Shetter | MW | 10:10 AM |
| BIB 104 | C | Israel's Life & Literature: OT II | 3 | Carver | TR | 12:20 PM |
| BIB 104 | D | Israel's Life & Literature: OT II | 3 | Carver | MWF | 1:00 PM |
| BIB 104 | E | Israel's Life & Literature: OT II | 3 | Soden | TR | 10:10 AM |
| BIB 104 | F | Israel's Life & Literature: OT II | 3 | Soden | TR | 2:00 PM |
| BIB 105 | B | Biblical Hermeneutics | 3 | Nicholls | MW | 10:10 AM |
| BIB 105 | C | Biblical Hermeneutics | 3 | Nicholls | MW | 8:00 AM |
| BIB 105 | D | Biblical Hermeneutics | 3 | Nicholls | MW | 11:20 AM |
| BIB 105 | E | Biblical Hermeneutics | 3 | S. Harbin | TR | 10:10 AM |
| BIB 105 | F | Biblical Hermeneutics | 3 | Finkbeiner | TR | 10:10 AM |
| BIB 105 | G | Biblical Hermeneutics | 3 | V. Jacobs | MWF | 10:10 AM |
| BIB 105 | H | Biblical Hermeneutics | 3 | Shetter | TR | 2:00 PM |
| *BIB 203 | B | Life of Christ: NT I | 3 | Victor Jacobs | MWF | 8:00 AM |
| *BIB 204 | B | Early Church: NT II | 3 | Finkbeiner | TR | 12:20 PM |
| *+BIB 220 | A | Christian Ethics | 3 | Farnham | MW | 1:00 PM |
| *+BIB 220 | B | Christian Ethics | 3 | Farnham | TR | 8:00 AM |
| *BOT 210 | A | Psalms | 3 | Soden | MW | 2:10 PM |
| *BOT 210 | B | Psalms | 3 | Carver | MWF | 11:20 AM |

COURSE ROSTER

| Num | Sec | Course Title | Cr. | Professor | Day | Time |
|--------------------------------------|-----|---|-----|----------------|-----|-------------------|
| Bible Department (cont'd) | | | | | | |
| <i>Theology</i> | | | | | | |
| THE 105 | | Prelude to Biblical & Theological Studies | 3 | Fry | TR | 2:00 PM |
| * THE 223 | B | Christian Narrative I: Creation & Fall | 3 | Gregory | TR | 10:10 AM |
| * THE 223 | C | Christian Narrative I: Creation & Fall | 3 | Gregory | TR | 12:20 PM |
| * THE 223 | D | Christian Narrative I: Creation & Fall | 3 | Kim | TR | 7:30 AM |
| * THE 223 | E | Christian Narrative I: Creation & Fall | 3 | Kim | MW | 7:30 AM |
| * THE 223 | F | Christian Narrative I: Creation & Fall | 3 | Ar. Woods | MW | 2:10 PM |
| * THE 224 | B | Christian Narrative II: Redemption | 3 | Gundrum | R | 6:00 PM |
| * THE/ICS 304 | | Drawing Near to God | 3 | Hull | TR | 10:10 AM |
| Arts & Science Department | | | | | | |
| <i>History</i> | | | | | | |
| HIS 201 | A | US History I | 3 | Petersheim | MWF | 8:00 AM |
| HIS 201 | B | US History I | 3 | Petersheim | MWF | 10:10 AM |
| *# HIS 224 | | History of Christian Song | 3 | Sidebothom | TR | 2:00 PM |
| <i>Humanities</i> | | | | | | |
| HUM/COM 210 | | Redemptive Cinema | 3 | Menga | R | 6:00-10:00 PM |
| HUM/COM 212 | | Media: Conveyor of Cultural Ideas | 3 | M. Freeman | TR | 12:20 PM |
| HUM 240 | | Music History I | 3 | Sidebothom | MWF | 1:00 PM |
| <i>Language Arts</i> | | | | | | |
| LAN 101 | A | College Composition and Research | 3 | Castor | MW | 10:10 AM |
| LAN 101 | B | College Composition and Research | 3 | Castor | MW | 2:10 PM |
| LAN 101 | C | College Composition and Research | 3 | Castor | TR | 10:10 AM |
| LAN 104 | A | Public Speaking | 3 | Toews | W | 6:00 PM |
| LAN 104 | B | Public Speaking | 3 | Toews | TR | 10:10 AM |
| LAN 104 | C | Public Speaking | 3 | Toews | TR | 2:00 PM |
| LAN 104 | D | Public Speaking | 3 | S. Churchville | MWF | 11:20 AM |
| LAN 104 | E | Public Speaking | 3 | Jeffers | MW | 2:10 PM |
| LAN 104 | F | Public Speaking | 3 | Cialini | TR | 10:10 AM |
| LAN 104 | G | Public Speaking | 3 | Jeffers | MW | 12:20 PM |
| LAN 212 | | Greek Grammar II | 3 | Jacobs | MWF | 11:20 AM |
| LAN 217 | | Elementary Hebrew II | 3 | Carver | MWF | 8:00 AM |
| <i>Literature</i> | | | | | | |
| # LIT 101 | A | Poetry, Fiction, and Drama | 3 | S. Churchville | MWF | 10:10 AM |
| # LIT 101 | B | Poetry, Fiction, and Drama | 3 | Cialini | TR | 12:20 PM |
| #+ LIT 240 | A | Literature for Children and Young Adults | 3 | Urquhart | M | 6:00 PM |
| #+ LIT 240 | B | Literature for Children and Young Adults | 3 | J. Martin | W | 2:10 PM - 4:10 PM |
| #+ LIT 280 | | Contemporary American Literature: Broken Identities | 3 | Cialini | TR | 2:00 PM |
| <i>Mathematics</i> | | | | | | |
| MAT 113 | A | Foundations of Accounting | 3 | Shertzer | MWF | 10:10 AM |
| MAT 113 | B | Foundations of Accounting | 3 | Shertzer | TR | 12:20 PM |
| MAT 113 | C | Foundations of Accounting | 3 | Shertzer | MWF | 1:00 PM |
| MAT 113 | D | Foundations of Accounting | 3 | Shertzer | R | 6:00 PM |
| MAT 201 | | Introduction to College Math | 3 | Bomberger | TR | 10:10 AM |
| MAT 203 | | Geometry | 3 | Barto | TR | 12:20 PM |
| + MAT 212 | A | Fundamentals of Math with Modern Applications | 3 | Barto | MW | 10:10 AM |
| + MAT 212 | B | Fundamentals of Math with Modern Applications | 3 | Barto | MW | 11:20 AM |
| + MAT 212 | C | Fundamentals of Math with Modern Applications | 3 | Barto | MW | 2:10 PM |
| MAT 218 | A | Applied Business Math | 3 | Sauer | TR | 10:10 AM |
| MAT 218 | B | Applied Business Math | 3 | TBA | TR | 12:20 PM |
| MAT 218 | C | Applied Business Math | 3 | Sauer | TR | 3:40 PM |
| MAT 218 | D | Applied Business Math | 3 | TBA | T | 6:00 PM |
| <i>Philosophy</i> | | | | | | |
| PHI 201 | A | Introduction to Philosophy | 3 | Cleary | MWF | 10:10 AM |
| <i>Political Science</i> | | | | | | |
| POL 202 | | Introduction to American Government | 3 | Jones | W | 6:00 PM |
| POL 211 | | American Government | 3 | Spanjer | F | 10:10 AM |
| <i>Social Science</i> | | | | | | |
| SOC 101 | A | General Psychology | 3 | Chakara | MWF | 8:00 AM |
| SOC 101 | B | General Psychology | 3 | Chakara | TR | 7:30 AM |
| + SOC 203 | | Principles of Sociology | 3 | Keiser | W | 5:30 PM |
| + SOC 224 | | World Regional Geography | 3 | TBA | TR | 8:00 AM |

COURSE ROSTER

| Num | Sec | Course Title | Cr. | Professor | Day | Time |
|---------------------------|-----|-----------------------|-----|-----------|-----|----------------|
| Physical Education | | | | | | |
| PHE 123 | B | Strength Training | 1 | Randolph | T | 8:00 AM |
| PHE 125 | | Physical Fitness | 1 | Abel | W | 1:00 PM |
| PHE 127 | | Golf/Exercise Walking | 1 | G. Shenk | M | 1:00 PM |
| PHE 129 | | Rhythmic Movement | 1 | Grayburg | T | 8:00 AM |
| PHE 135 | | Lawn Games | 1 | Abel | W | 2:10 PM - 4 PM |
| PHE 150 | | Intercollegiate Sport | 1 | P. Beers | SWI | SWI |
| PHE 180 | | Sports and Games | 2 | G. Shenk | MW | 11:20 PM |

Major Department

Business Administration

| | | | | | | |
|--------|--|-------------------|---|---------------|-----|---------|
| BUS102 | | Intro to Business | 3 | Mavraganis | M | 6:00 PM |
| BUS230 | | Leadership | 3 | Keli Gentzler | MWF | 1:00 PM |

Church & Ministry Leadership

| | | | | | | |
|---------|--|--|---|----------------------|----|-----------------|
| CML 102 | | Foundations of Ministry | 3 | Brown & E. Zimmerman | TR | 12:20 PM |
| ELT 105 | | Teaching Speaking & Listening | 3 | D. Menga | MW | 2:10 PM |
| ICS 210 | | Perspectives on the World Christian Movement | 3 | Scheuerman | T | 6:30 PM—9:30 PM |
| ICS 222 | | Case Studies in Missions History | 3 | Wearden | TR | 2:00 PM |
| ICS 304 | | Drawing Near to God | 3 | Hull | TR | 10:10 AM |
| PAS 201 | | Biblical Preaching | 3 | S. Harbin | TR | 12:20 PM |
| WML 121 | | Survey of Women's Ministries | 3 | E. Zimmerman | TR | 2:00 PM |
| YMN 201 | | Teaching Youth & Young Adults | 3 | Coryell | M | 1:00 PM—4:00pm |

Communication

| | | | | | | |
|------------|--|-----------------------------------|---|------------|----|----------|
| COM202 | | Principles and Practices | 3 | Whitmore | MW | 2:10 PM |
| COM/HUM212 | | Media: Conveyor of Cultural Ideas | 3 | M. Freeman | TR | 12:20 PM |

Counseling and Social Work

| | | | | | | |
|-----------|--|--------------------------------------|---|--------------|-----|----------|
| PCN 201 | | Systems of Counseling I | 3 | Keefer | TR | 10:10 AM |
| + SWK 102 | | Intro to Social Work | 3 | C. Kouterick | MW | 11:20 AM |
| SWK 202 | | Social Work Policy & Practice | 3 | Yager | MWF | 10:10 AM |
| SWK 204 | | Diversity and the Social Environment | 3 | Ling Dinse | TR | 10:10 AM |

Criminal Justice

| | | | | | | |
|---------|--|---------------------------------|---|-------------|---|---------|
| CRJ 102 | | Introduction to Law Enforcement | 3 | Schmalhofer | W | 6:00 PM |
|---------|--|---------------------------------|---|-------------|---|---------|

Education

| | | | | | | |
|---------|--|---------------------------|---|--------|---|------------------|
| ELE 103 | | The Education of Children | 3 | Fiscus | T | 2:00 PM -5:00 PM |
|---------|--|---------------------------|---|--------|---|------------------|

Health & Physical Education

| | | | | | | |
|-----------|--|----------------------------|---|------------|-----|--------------------|
| HPE 105 | | Intro to HPE Professional | 3 | Randolph | MWF | 8:00 AM |
| + HPE 200 | | Concepts of Major Sports | 3 | G. Shenk | MW | 10:10 AM |
| SPM 130 | | Sport Communication | 3 | Z. Freeman | MWF | 10:10 AM |
| SPM 190 | | Team Sports | 2 | Dowhen | TR | 12:20 PM - 1:20 PM |
| + SPM 205 | | Video Production in Sports | 3 | Smucker | R | 7:00-9:00 pm |

Worship & Performing Arts

| | | | | | | |
|------------|--|----------------------------------|---|-----------------|-----|------------------|
| MUE 221 | | Art of Teaching General Music II | 2 | R. Sidebothom | MW | 10:10 AM |
| MUS 101 | | Music Theory I | 2 | Thorlakson | MW | 1:00 PM |
| MUS 101L A | | Musicianship Lab I | 1 | Gerlach | W | 1:00 PM |
| MUS 101L B | | Musicianship Lab I | 1 | Gerlach | W | 2:10 PM -3:10 PM |
| MUS 102 | | Music Theory II | 2 | Folkestad Grant | WF | 2:10 PM -3:10 PM |
| MUS 102L | | Musicianship Lab II | 1 | Gerlach | M | 2:10 PM -3:10 PM |
| MUS 211 | | Introduction to Composition | 3 | Folkestad Grant | TR | 10:10 AM |
| MUS 221 | | Conducting I | 3 | R. Bigley | MWF | 10:10 AM |
| MUS 231 | | Songwriting | 3 | Folkestad Grant | F | 1:00 PM—2:00 PM |
| THR 251 | | Tap | 1 | Calderon | WF | 1:00 PM—2:00 PM |
| THR 261 | | Stage Combat II | 1 | Cuer | F | 10:10 AM |
| THR 270 | | Musical Theatre Styles II | 1 | Grayburg | W | 8:00 AM |

Legend

| | |
|----------|------------------|
| M | Monday |
| T | Tuesday |
| W | Wednesday |
| R | Thursday |
| F | Friday |
| S | Saturday |

***** Prerequisite required (see LBC Catalog for details)

Writing intensive course

< Teacher Education students only

= By audition only

+ Blended course. A blended course meets 2/3 in the classroom and 1/3 online.

! Meets various dates

% Meets off-campus

SWI Schedule w/instructor

TBA To be announced

How do I register for a course?

New & Returning JumpStart students, go to this link:

<http://www.lbc.edu/jumpstart>

...or simply go to the LBC homepage (www.lbc.edu) & navigate to the registration form from there. All registrations need to be in prior to **4 PM on Friday, December 22, 2017**.

When does registration start?

Registration for current students begins online at 8 AM on **Monday, November 13, 2017**. New student registration starts online at **8 AM on Monday, November 20, 2017**.

How do I know that my schedule is approved?

Some classes have limited enrollment for non-degree students. If all three of the course selections for which you registered are not available, we will contact you by e-mail to help you choose an alternate selection.

We reserve the right to reassign JumpStart registrations, in concert with the student, in the instance that a degree-seeking student requires the same course.

Some courses require a placement test. Should this apply in your case, we will contact you to schedule a time to take the test.

Is LBC accredited?

Lancaster Bible College is accredited by Middle States Association of Colleges and Schools, as well as the Association for Biblical Higher Education.

What about textbooks?

You can purchase textbooks as early as three weeks before classes begin by contacting Bookends Bookstore, 717-560-8242, located in lower Miller Hall, or check out the bookstore at www.LBCbookstore.com.

What if I want to change my course?

The add/drop period is from the start of registration through **January 22, 2018**. Forms are available at the front desk in Esbenshade.

How do I pay my bill?

The Student Service Fee is due at the time of registration. If you are taking a second class for credit, satisfactory arrangements must be made with the Business Office on the day that you register for classes.

Still have questions? Need help with course selection? Please contact the Registrar's Office. We would be glad to help you out!

STUDENT RIGHTS UNDER FERPA

What is FERPA?

The Family Educational Rights and Privacy Act (FERPA) affords you, the student, certain rights with respect to your educational record once you are admitted as a student to the college.

What are my rights under FERPA?

As a college student you have four rights under FERPA: (Forms to exercise rights #1-3 are available in the Registrar's Office.)

To inspect and review your educational record within 45 days of your request.

1. To request amendment of your educational record.
2. To have some control over the disclosure of personally identifiable information from your educational record, except in the areas that FERPA authorizes disclosure without student consent.
3. To file a complaint with the U.S. Department of Education concerning alleged failures by the college to comply with the requirements of FERPA.

What documents are included in my educational record?

Student educational records are specifically defined as all paper and computer records, files, documents, and other materials that contain information directly related to you, the student, and maintained by LBC or someone acting for the college according to policy. Excluded from student educational records are records of instructional, supervisory, and administrative personnel in the sole possession of the maker and that are not accessible or revealed to any other person, except a substitute. Additionally, notes of a professor or staff member intended for his/her own use are not part of the educational record, nor are campus security records, parents' financial statements, application records of students not admitted to the college, alumni records, or records of physicians, psychiatrists, psychologists, or other recognized professionals.

Educational records are maintained by, but are not limited to the following offices, departments, and/or individuals: Registrar's Office, Financial Aid Office, Business Office, Student Development Department, Degree Completion Office, Graduate Education Office, Biblical Enrichment Office, Christian Service Office, Placement Office, and Academic Advisors.

What is Directory Information?

Some information about students is considered "Directory Information." Directory Information may be publicly shared by the institution without student consent unless the student has taken formal action to restrict its release. "Directory Information" at LBC includes: Name, Address (current, local, home, and electronic mail), Telephone number (current, local, and home), Date of birth, Parent/Spouse contact information (address and phone number), Photo, Major/Program, Weight and height (athletic teams), Date(s) of attendance, Enrollment status (full-time, part-time, not enrolled), Date(s) of graduation, Degrees and awards received, and Participation in officially recognized activities and sports.

Can I control the release of Directory Information?

Yes, you can restrict the public release of Directory Information by completing a form available in the Registrar's Office. You should carefully consider imposing a restriction on the Directory Information. The limits of the college's student information system make it an all or nothing option. For example, your friends would not be able to obtain your directory information nor would the college be able to use it in graduation programs and news releases. This restriction should be reserved for extreme circumstances or on the advice of a legal or medical professional.

Who and under what circumstances can someone access my educational record?

According to FERPA regulations, no one has access to your educational record (other than directory information) without your written permission, except: (1) a school official (defined as: administrators, faculty, professional staff, staff, student workers, and students serving on official college committees) who has a legitimate education interest (defined as: the information or records requested are relevant and necessary to the accomplishment of some task or determination related to the inquirer's employment responsibilities/committee responsibilities or are acting within the course and scope of their employment and/or authority). (2) a parent or guardian who presents a certified copy of the most recent federal income tax form that reports you as a dependent. Other, less common individuals who may access your educational record without your consent include: (3) authorized representatives of accrediting agencies, as well as federal, state, and local government offices, persons or organizations providing financial aid to a student, (4) persons in compliance with a judicial order or subpoena, (5) persons in an emergency if the protected information is needed to protect the safety of the student or other persons, (6) parents regarding the student's violation of any federal, state, or local law, or any college policy or rule governing the use of alcohol or a controlled substance as long as the institution has determined that there has been a violation and the student is under the age of 21 at the time of disclosure, (7) the victim of an alleged perpetrator of a crime of violence or a non-forcible sex offense (limited to the final results of the disciplinary proceeding conducted by the college), and (8) the public in relation to a determined crime of violence or non-forcible sex offense that violates college policy or rule (disclosure limited to the student's name, the violation, and any sanctions imposed by the institution against the student).

Am I required to use my social security number as a personal identifier?

A Federal court ruling upheld the use of the social security number as a personal identifier for administrative purposes in higher education. We protect the privacy of the social security number as required by FERPA. However, you may request (form available in the Registrar's Office) the assignment of an alternate identification number. Effective January 2002, any new students admitted to LBC will no longer have a social security number as a personal identifier for administrative LBC purposes.

Which College Officer is responsible for administering the FERPA guidelines?

The Office of the Registrar is responsible for the institutional compliance with the FERPA guidelines and maintenance and release of the educational record. Questions, interpretations, further explanations, or concerns about FERPA and the college's FERPA policy are to be directed to the Registrar.

How do I file a complaint with the U.S. Department of Education?

Complaints are to be filed with the:
Family Policy Compliance Office
U.S. Department of Education
600 Independence Avenue, SW
Washington, DC 20202-4605



LANCASTER BIBLE COLLEGE

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