

JumpStart Program

Dual-Enrollment Program

Undergraduate Studies

SPRING 2018 REGISTRATION



**LANCASTER
BIBLE COLLEGE**

JumpStart Program

Dual-Enrollment Program

Undergraduate Studies

An Opportunity for High School Juniors & Seniors!

Lancaster Bible College is proud to offer you the opportunity to take one tuition-free course each fall and spring of your junior and senior years! That means you can earn up to 12 college credits before you even graduate from high school.

Registration

Registration will start at **8:00 AM on November 13, 2017** for returning JumpStart students, & **8:00 AM on November 20, 2017** for new JumpStart students. The last day to register for a JumpStart course will be December 22, 2017 by 4 PM. Additional information regarding registration is on page 3.

Non-Discrimination Policy

Lancaster Bible College does not discriminate on the basis of race, color, national origin, gender, or disability.

Questions?

If you have any questions or problems regarding registration or course selection, please contact our office:

Registrar's Office Hours

M-F 7:30 AM—5 PM

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Spring 2017 Schedule

January 8-15	Online Registration Verification Week
January 13	New Student Arrival
January 13-14	Orientation
January 15	First Day of Classes**
January 16	First Full Day of Classes*
October 2017-January 22, 2017	Add/Drop Period
January 23-March 20, 2018	Withdrawal Period
January 15	Martin Luther King, Jr. Day** (no classes—service day)
February 13-15	Missions Conference**
March 10-18	Spring Break
March 30-April 2	Easter Break
May 7-10	Final Exams
May 11	May Commencement Ceremony
May 15	Summer 2018 Term Begins

* Classes begin at 7:00 AM.

** Classes resume at 5:00 PM.

Add/Drop Period

Students may add or drop a course, or change sections in a course, by scheduling an appointment with the Registrar’s office. The last day to add or drop a class is **January 22, 2018**.

Withdrawal Period

Students may withdraw from a course by scheduling an appointment with the Registrar’s Office on or after **January 23, 2018**. Students are not permitted to withdraw after **March 20, 2018**.

REGISTRATION PROCESS

Registration Process for CURRENT JumpStart Students

If you have already participated in the JumpStart Program prior to **Spring 2017**, then you are "grandfathered" into the program and are not required to fill out an application nor submit test scores (unless test scores are needed to meet the prerequisite for a course offered). Registration will be the same as it has been in the past for you.

Information, important dates, and downloadable forms can be found on www.lbc.edu/jumpstart.

Registration Process for NEW JumpStart Students

In order to participate in the JumpStart Program, new students will need to fill out a **JumpStart Application**, not just the online registration form. The application will require students to submit high school transcripts as well as scores from the SAT, ACT or PSAT. **This is very important to note due to the dates these tests are offered. To find out more about these tests you can go to www.collegeboard.org.**

After submitting the application online, the student will be notified of their acceptance into the JumpStart program. Information, important dates, and downloadable forms can be found on www.lbc.edu/jumpstart.

New Student Orientation

In order to take classes, you must attend JumpStart Orientation. You only have to attend once while you are a JumpStart student.

The spring semester new student orientation will be held on Monday, January 8, 2018 from 9:30 am—11:30 am.

You will receive information on your class and have your JumpStart questions answered, as well as receive a tour of our campus.

Orientation is mandatory in order to attend class this semester! If for any reason you are unable to make the date, please contact the Registrar's Office at 717-569-7071, extension 5259.

Num	Sec	Course Title	Cr.	Professor	Day	Time
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Interdepartmental

LBC 101		Engaging Faith & Life	3	Gregory	TR	7:30 AM
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Bible Department

Bible

BIB 103		Creation & Covenants: OT I	3	Shetter	TR	12:20 PM
BIB 104	B	Israel's Life & Literature: OT II	3	Shetter	MW	10:10 AM
BIB 104	C	Israel's Life & Literature: OT II	3	Carver	TR	12:20 PM
BIB 104	D	Israel's Life & Literature: OT II	3	Carver	MWF	1:00 PM
BIB 104	E	Israel's Life & Literature: OT II	3	Soden	TR	10:10 AM
BIB 104	F	Israel's Life & Literature: OT II	3	Soden	TR	2:00 PM
BIB 105	B	Biblical Hermeneutics	3	Nicholls	MW	10:10 AM
BIB 105	C	Biblical Hermeneutics	3	Nicholls	MW	8:00 AM
BIB 105	D	Biblical Hermeneutics	3	Nicholls	MW	11:20 AM
BIB 105	E	Biblical Hermeneutics	3	S. Harbin	TR	10:10 AM
BIB 105	F	Biblical Hermeneutics	3	Finkbeiner	TR	10:10 AM
BIB 105	G	Biblical Hermeneutics	3	V. Jacobs	MWF	10:10 AM
BIB 105	H	Biblical Hermeneutics	3	Shetter	TR	2:00 PM
*BIB 203	B	Life of Christ: NT I	3	Victor Jacobs	MWF	8:00 AM
*BIB 204	B	Early Church: NT II	3	Finkbeiner	TR	12:20 PM
*+BIB 220	A	Christian Ethics	3	Farnham	MW	1:00 PM
*+BIB 220	B	Christian Ethics	3	Farnham	TR	8:00 AM
*BOT 210	A	Psalms	3	Soden	MW	2:10 PM
*BOT 210	B	Psalms	3	Carver	MWF	11:20 AM

COURSE ROSTER

Num	Sec	Course Title	Cr.	Professor	Day	Time
Bible Department (cont'd)						
<i>Theology</i>						
THE 105		Prelude to Biblical & Theological Studies	3	Fry	TR	2:00 PM
* THE 223	B	Christian Narrative I: Creation & Fall	3	Gregory	TR	10:10 AM
* THE 223	C	Christian Narrative I: Creation & Fall	3	Gregory	TR	12:20 PM
* THE 223	D	Christian Narrative I: Creation & Fall	3	Kim	TR	7:30 AM
* THE 223	E	Christian Narrative I: Creation & Fall	3	Kim	MW	7:30 AM
* THE 223	F	Christian Narrative I: Creation & Fall	3	Ar. Woods	MW	2:10 PM
* THE 224	B	Christian Narrative II: Redemption	3	Gundrum	R	6:00 PM
* THE/ICS 304		Drawing Near to God	3	Hull	TR	10:10 AM
Arts & Science Department						
<i>History</i>						
HIS 201	A	US History I	3	Petersheim	MWF	8:00 AM
HIS 201	B	US History I	3	Petersheim	MWF	10:10 AM
*# HIS 224		History of Christian Song	3	Sidebothom	TR	2:00 PM
<i>Humanities</i>						
HUM/COM 210		Redemptive Cinema	3	Menga	R	6:00-10:00 PM
HUM/COM 212		Media: Conveyor of Cultural Ideas	3	M. Freeman	TR	12:20 PM
HUM 240		Music History I	3	Sidebothom	MWF	1:00 PM
<i>Language Arts</i>						
LAN 101	A	College Composition and Research	3	Castor	MW	10:10 AM
LAN 101	B	College Composition and Research	3	Castor	MW	2:10 PM
LAN 101	C	College Composition and Research	3	Castor	TR	10:10 AM
LAN 104	A	Public Speaking	3	Toews	W	6:00 PM
LAN 104	B	Public Speaking	3	Toews	TR	10:10 AM
LAN 104	C	Public Speaking	3	Toews	TR	2:00 PM
LAN 104	D	Public Speaking	3		MWF	11:20 AM
LAN 104	E	Public Speaking	3	Jeffers	MW	2:10 PM
LAN 104	F	Public Speaking	3		TR	10:10 AM
LAN 104	G	Public Speaking	3	Jeffers	MW	12:20 PM
LAN 212		Greek Grammar II	3	Jacobs	MWF	11:20 AM
LAN 217		Elementary Hebrew II	3	Carver	MWF	8:00 AM
<i>Literature</i>						
# LIT 101	A	Poetry, Fiction, and Drama	3		MWF	10:10 AM
# LIT 101	B	Poetry, Fiction, and Drama	3		TR	12:20 PM
#+ LIT 240	A	Literature for Children and Young Adults	3	Urquhart	M	6:00 PM
#+ LIT 240	B	Literature for Children and Young Adults	3	J. Martin	W	2:10 PM - 4:10 PM
#+ LIT 280		Contemporary American Literature: Broken Identities	3	Cialini	TR	2:00 PM
<i>Mathematics</i>						
MAT 113	A	Foundations of Accounting	3	TBA	MWF	10:10 AM
MAT 113	B	Foundations of Accounting	3	Forry	TR	12:20 PM
MAT 113	C	Foundations of Accounting	3	TBA	MWF	1:00 PM
MAT 113	D	Foundations of Accounting	3	TBA	R	6:00 PM
MAT 201		Introduction to College Math	3	Bomberger	TR	10:10 AM
MAT 203		Geometry	3	Barto	TR	12:20 PM
+ MAT 212	A	Fundamentals of Math with Modern Applications	3	Barto	MW	10:10 AM
+ MAT 212	B	Fundamentals of Math with Modern Applications	3	Barto	MW	11:20 AM
+ MAT 212	C	Fundamentals of Math with Modern Applications	3	Barto	MW	2:10 PM
MAT 218	A	Applied Business Math	3	Sauer	TR	10:10 AM
MAT 218	B	Applied Business Math	3	TBA	TR	12:20 PM
MAT 218	C	Applied Business Math	3	Sauer	TR	3:40 PM
MAT 218	D	Applied Business Math	3	TBA	T	6:00 PM
<i>Philosophy</i>						
PHI 201	A	Introduction to Philosophy	3	Cleary	MWF	10:10 AM
<i>Political Science</i>						
POL 202		Introduction to American Government	3	Jones	W	6:00 PM
POL 211		American Government	3	Spanjer	F	10:10 AM
<i>Social Science</i>						
SOC 101	A	General Psychology	3	Chakara	MWF	8:00 AM
SOC 101	B	General Psychology	3	Chakara	TR	7:30 AM
+ SOC 203		Principles of Sociology	3	Keiser	W	5:30 PM
+ SOC 224		World Regional Geography	3	TBA	TR	8:00 AM

COURSE ROSTER

Num	Sec	Course Title	Cr.	Professor	Day	Time
Physical Education						
PHE 123	B	Strength Training	1	Randolph	T	8:00 AM
PHE 125		Physical Fitness	1	Abel	W	1:00 PM
PHE 127		Golf/Exercise Walking	1	G. Shenk	M	1:00 PM
PHE 129		Rhythmic Movement	1	Grayburg	T	8:00 AM
PHE 135		Lawn Games	1	Abel	W	2:10 PM - 4 PM
PHE 150		Intercollegiate Sport	1	P. Beers	SWI	SWI
PHE 180		Sports and Games	2	G. Shenk	MW	11:20 PM
Major Department						
<i>Business Administration</i>						
BUS102		Intro to Business	3	Mavraganis	M	6:00 PM
BUS230		Leadership	3	Keli Gentzler	MWF	1:00 PM
<i>Church & Ministry Leadership</i>						
CML 102		Foundations of Ministry	3	Brown & E. Zimmerman	TR	12:20 PM
ELT 105		Teaching Speaking & Listening	3	D. Menga	MW	2:10 PM
ICS 210		Perspectives on the World Christian Movement	3	Scheuerman	T	6:30 PM—9:30 PM
ICS 222		Case Studies in Missions History	3	Wearden	TR	2:00 PM
ICS 304		Drawing Near to God	3	Hull	TR	10:10 AM
PAS 201		Biblical Preaching	3	S. Harbin	TR	12:20 PM
WML 121		Survey of Women's Ministries	3	E. Zimmerman	TR	2:00 PM
YMN 201		Teaching Youth & Young Adults	3	Coryell	M	1:00 PM—4:00pm
<i>Communication</i>						
COM202		Principles and Practices	3	Whitmore	MW	2:10 PM
COM/HUM212		Media: Conveyor of Cultural Ideas	3	M. Freeman	TR	12:20 PM
<i>Counseling and Social Work</i>						
PCN 201		Systems of Counseling I	3	Keefer	TR	10:10 AM
+ SWK 102		Intro to Social Work	3	C. Kouterick	MW	11:20 AM
SWK 202		Social Work Policy & Practice	3	Yager	MWF	10:10 AM
SWK 204		Diversity and the Social Environment	3	Ling Dinse	TR	10:10 AM
<i>Criminal Justice</i>						
CRJ 102		Introduction to Law Enforcement	3	Schmalhofer	W	6:00 PM
<i>Education</i>						
ELE 103		The Education of Children	3	Fiscus	T	2:00 PM -5:00 PM
ELE 201		Math Instruction for the Young Child	3	S. Martin	MW	2:10 PM
<i>Health & Physical Education</i>						
HPE 105		Intro to HPE Professional	3	Randolph	MWF	8:00 AM
+ HPE 200		Concepts of Major Sports	3	G. Shenk	MW	10:10 AM
SPM 130		Sport Communication	3	Z. Freeman	MWF	10:10 AM
SPM 190		Team Sports	2	Dowhen	TR	12:20 PM - 1:20 PM
+ SPM 205		Video Production in Sports	3	Smucker	R	7:00-9:00 pm
<i>Worship & Performing Arts</i>						
MUE 221		Art of Teaching General Music II	2	R. Sidebothom	MW	10:10 AM
MUS 101		Music Theory I	2	Thorlakson	MW	1:00 PM
MUS 101L A		Musicianship Lab I	1	Gerlach	W	1:00 PM
MUS 101L B		Musicianship Lab I	1	Gerlach	W	2:10 PM -3:10 PM
MUS 102		Music Theory II	2	Folkestad Grant	WF	2:10 PM -3:10 PM
MUS 102L		Musicianship Lab II	1	Gerlach	M	2:10 PM -3:10 PM
MUS 211		Introduction to Composition	3	Folkestad Grant	TR	10:10 AM
MUS 221		Conducting I	3	R. Bigley	MWF	10:10 AM
MUS 231		Songwriting	3	Folkestad Grant	F	1:00 PM—2:00 PM
THR 251		Tap	1	Calderon	WF	1:00 PM—2:00 PM
THR 261		Stage Combat II	1	Cuer	F	10:10 AM
THR 270		Musical Theatre Styles II	1	Grayburg	W	8:00 AM

Legend

M	Monday
T	Tuesday
W	Wednesday
R	Thursday
F	Friday
S	Saturday

***** Prerequisite required (see LBC Catalog for details)

Writing intensive course

< Teacher Education students only

= By audition only

+ Blended course. A blended course meets 2/3 in the classroom and 1/3 online.

! Meets various dates

% Meets off-campus

SWI Schedule w/instructor

TBA To be announced

How do I register for a course?

New & Returning JumpStart students, go to this link:

<http://www.lbc.edu/jumpstart>

...or simply go to the LBC homepage (www.lbc.edu) & navigate to the registration form from there. All registrations need to be in prior to **4 PM on Friday, December 22, 2017**.

When does registration start?

Registration for current students begins online at 8 AM on **Monday, November 13, 2017**. New student registration starts online at **8 AM on Monday, November 20, 2017**.

How do I know that my schedule is approved?

Some classes have limited enrollment for non-degree students. If all three of the course selections for which you registered are not available, we will contact you by e-mail to help you choose an alternate selection.

We reserve the right to reassign JumpStart registrations, in concert with the student, in the instance that a degree-seeking student requires the same course.

Some courses require a placement test. Should this apply in your case, we will contact you to schedule a time to take the test.

Is LBC accredited?

Lancaster Bible College is accredited by Middle States Association of Colleges and Schools, as well as the Association for Biblical Higher Education.

What about textbooks?

You can purchase textbooks as early as three weeks before classes begin by contacting Bookends Bookstore, 717-560-8242, located in lower Miller Hall, or check out the bookstore at www.LBCbookstore.com.

What if I want to change my course?

The add/drop period is from the start of registration through **January 22, 2018**. Forms are available at the front desk in Esbenshade.

How do I pay my bill?

The Student Service Fee is due at the time of registration. If you are taking a second class for credit, satisfactory arrangements must be made with the Business Office on the day that you register for classes.

Still have questions? Need help with course selection? Please contact the Registrar's Office. We would be glad to help you out!

STUDENT RIGHTS UNDER FERPA

What is FERPA?

The Family Educational Rights and Privacy Act (FERPA) affords you, the student, certain rights with respect to your educational record once you are admitted as a student to the college.

What are my rights under FERPA?

As a college student you have four rights under FERPA: (Forms to exercise rights #1-3 are available in the Registrar's Office.)

To inspect and review your educational record within 45 days of your request.

1. To request amendment of your educational record.
2. To have some control over the disclosure of personally identifiable information from your educational record, except in the areas that FERPA authorizes disclosure without student consent.
3. To file a complaint with the U.S. Department of Education concerning alleged failures by the college to comply with the requirements of FERPA.

What documents are included in my educational record?

Student educational records are specifically defined as all paper and computer records, files, documents, and other materials that contain information directly related to you, the student, and maintained by LBC or someone acting for the college according to policy. Excluded from student educational records are records of instructional, supervisory, and administrative personnel in the sole possession of the maker and that are not accessible or revealed to any other person, except a substitute. Additionally, notes of a professor or staff member intended for his/her own use are not part of the educational record, nor are campus security records, parents' financial statements, application records of students not admitted to the college, alumni records, or records of physicians, psychiatrists, psychologists, or other recognized professionals.

Educational records are maintained by, but are not limited to the following offices, departments, and/or individuals: Registrar's Office, Financial Aid Office, Business Office, Student Development Department, Degree Completion Office, Graduate Education Office, Biblical Enrichment Office, Christian Service Office, Placement Office, and Academic Advisors.

What is Directory Information?

Some information about students is considered "Directory Information." Directory Information may be publicly shared by the institution without student consent unless the student has taken formal action to restrict its release. "Directory Information" at LBC includes: Name, Address (current, local, home, and electronic mail), Telephone number (current, local, and home), Date of birth, Parent/Spouse contact information (address and phone number), Photo, Major/Program, Weight and height (athletic teams), Date(s) of attendance, Enrollment status (full-time, part-time, not enrolled), Date(s) of graduation, Degrees and awards received, and Participation in officially recognized activities and sports.

Can I control the release of Directory Information?

Yes, you can restrict the public release of Directory Information by completing a form available in the Registrar's Office. You should carefully consider imposing a restriction on the Directory Information. The limits of the college's student information system make it an all or nothing option. For example, your friends would not be able to obtain your directory information nor would the college be able to use it in graduation programs and news releases. This restriction should be reserved for extreme circumstances or on the advice of a legal or medical professional.

Who and under what circumstances can someone access my educational record?

According to FERPA regulations, no one has access to your educational record (other than directory information) without your written permission, except: (1) a school official (defined as: administrators, faculty, professional staff, staff, student workers, and students serving on official college committees) who has a legitimate education interest (defined as: the information or records requested are relevant and necessary to the accomplishment of some task or determination related to the inquirer's employment responsibilities/committee responsibilities or are acting within the course and scope of their employment and/or authority). (2) a parent or guardian who presents a certified copy of the most recent federal income tax form that reports you as a dependent. Other, less common individuals who may access your educational record without your consent include: (3) authorized representatives of accrediting agencies, as well as federal, state, and local government offices, persons or organizations providing financial aid to a student, (4) persons in compliance with a judicial order or subpoena, (5) persons in an emergency if the protected information is needed to protect the safety of the student or other persons, (6) parents regarding the student's violation of any federal, state, or local law, or any college policy or rule governing the use of alcohol or a controlled substance as long as the institution has determined that there has been a violation and the student is under the age of 21 at the time of disclosure, (7) the victim of an alleged perpetrator of a crime of violence or a non-forcible sex offense (limited to the final results of the disciplinary proceeding conducted by the college), and (8) the public in relation to a determined crime of violence or non-forcible sex offense that violates college policy or rule (disclosure limited to the student's name, the violation, and any sanctions imposed by the institution against the student).

Am I required to use my social security number as a personal identifier?

A Federal court ruling upheld the use of the social security number as a personal identifier for administrative purposes in higher education. We protect the privacy of the social security number as required by FERPA. However, you may request (form available in the Registrar's Office) the assignment of an alternate identification number. Effective January 2002, any new students admitted to LBC will no longer have a social security number as a personal identifier for administrative LBC purposes.

Which College Officer is responsible for administering the FERPA guidelines?

The Office of the Registrar is responsible for the institutional compliance with the FERPA guidelines and maintenance and release of the educational record. Questions, interpretations, further explanations, or concerns about FERPA and the college's FERPA policy are to be directed to the Registrar.

How do I file a complaint with the U.S. Department of Education?

Complaints are to be filed with the:
Family Policy Compliance Office
U.S. Department of Education
600 Independence Avenue, SW
Washington, DC 20202-4605



LANCASTER BIBLE COLLEGE

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